



LUSTLEIGH VILLAGE HALL APPENDIX L - COVID 19 TREATMENT PLAN

In the event of someone becoming unwell with suspected COVID 19 symptoms while at the hall you should:

1. Send them home immediately.
2. Ask other members of your group to provide their contact details if you do not have them.
3. Ask the rest of your group to leave the premises, observing the usual hand sanitising and social distancing precautions.
4. Advise them to launder their clothes when they arrive home.
5. Inform Sue Clark – Chairman of the Village Hall Management Committee on 01647 277472 or Sarah Vantreen – Secretary of the Village Hall Management Committee on 01647 277411
6. If the unwell person needs to wait for a lift:
 - a) Remove them to the safe waiting area which is the meeting room.
 - b) Put on a mask, face shield, gloves and apron to protect yourself.
 - c) Provide them with tissues, a plastic rubbish bag, and a hand sanitiser.
 - d) Once they have been collected:

Remove gloves, apron and face mask to the rubbish bag*

Remove face shield to the rubbish bag.

Wash hands for at least 20 seconds with warm soapy water

Wait for Sue Clark or Sarah Vantreen to arrive.

Once home, launder your clothes and wipe down and disinfect your car.

*Note that all waste should be double bagged and kept for 72 hours before being collected.